



South Fayette Township School District

Regular Meeting

Tuesday, May 28, 2024
7:30 PM

REVISED AGENDA

MEETING CALLED TO ORDER – President Tom Iagnemma

- Pledge of Allegiance
- Recognition – Outgoing Student Representative Alekhya Buragadda – Dr. Miller
- Recognition – Olivia Renk won two WPIAL AAA track championships – Mr. Keener
- Update – Special Education – Dr. Rachel Andler

I. CONSENT AGENDA

1. Approval of Minutes from the following Board Meetings:

| | |
|-------------------|-------------------------|
| Committee Meeting | Tuesday, April 16, 2024 |
| Regular Meeting | Tuesday, April 23, 2024 |

2. Approval of the following Financial Reports which have been reviewed by the Superintendent and Secondary Administration:

| | |
|-----------------------------------|--------------|
| Athletic Fund | Mark Keener |
| High School Activity Fund | Sharon Aprea |
| Middle School Activity Fund | Sharon Aprea |
| Board Summary Report (April 2024) | Brian Tony |

3. The Superintendent, Director of Finance Brian Tony, and Tax Collector Kevin Biber recommend Board approval of the provided list of Real Estate Refunds due to reduction in assessment and/or overpayment. (*information provided*)
4. Authorization for payment of monthly invoices from the General Fund for the amount \$877,822.41 beginning with check number 77467 through check number 77723, the Cafeteria Fund for the amount of \$75,009.66 beginning with check number 8689 through check number 8699, and the Construction Fund for the amount of \$42,020.00 beginning with check number 0042 through check number 0043.

SUSPENSION OF BUSINESS TO HEAR FROM RESIDENTS AND/OR TAXPAYERS

The Board will hear comments from residents and/or taxpayers related to items appearing on the Agenda for action by the Board. The Board will receive comments from residents and/or taxpayers on topics that do not appear on the agenda for action by the Board at the conclusion of the agenda, prior to adjournment. The time limit for comments shall not exceed three (3) minutes. The Board will not respond to questions during this session, but will only hear comments. (As per revised Policy 006 – “Meetings” adopted April 26, 2022)

Old Business

New Business

Superintendent's Monthly Report – Dr. Michelle Miller

Student Representative's Monthly Report – Ms. Alekhya Buragadda

II. BUSINESS OFFICE (*data in blue*)

Due to the Act 1 timeline which requires the 2024-2025 Proposed Final Budget be approved 30 days prior to the approval of the 2024-2025 Final Budget, the Board is required to approve the 2024-2025 Proposed Final Budget at the May 21, 2024 meeting. The Board will retain the authority to increase or decrease the expenditure amounts and final tax millage amount prior to approval of the 2024-2025 Final Budget at the June 25, 2024 meeting.

At the Committee Meeting on May 16, 2023, the Board of School Directors acted on the following five items:

Bruce seconded Welch on the recommendation of the Superintendent and Director of Finance Brian Tony for Board approval of the proposal from Tower Engineering. The Professional Services fee will be a lump sum of \$53,300.

Voice Vote – All Yes

Welch seconded Fornella on the recommendation of the Superintendent and Director of Finance Brian Tony for Board approval to adopt the Proposed Final Budget for the 2024-2025 school year. The proposed final budget revenue of \$78,201,401 and expenses of \$80,654,108 balances with a millage rate of 28.569, and borrowing from the Fund Balance in the amount of \$2,452,707. This will leave a total estimated fund balance of \$28,308,842. We will continue to look at the budgeted revenue and expense amounts throughout the next month, making recommendations to further revise the 2024-2025 Final Budget. (We are required by law to adopt the 2024-2025 final budget by June 30, 2024.)

**Roll Call - Cardillo, Bruce, Gray, Burroughs, Fornella,
Welch, Pratankar, Iagnemma - All Yes
Absent - Iriti**

Bruce seconded Welch on the recommendation of the Superintendent and Director of Student Support Services Dr. Rachel Andler for Board approval of the 2024-2025 Allegheny Intermediate Unit Title III Consortium Memorandum of Understanding.

And on the recommendation of the Superintendent and Director of Student Support Services Dr. Rachel Andler for Board approval of the addendum to the 2024-2025 AIU Comprehensive Services Agreement for School-Based Access Program (SBAP) Support Services.

And on the recommendation of the Superintendent, Director of Finance Brian Tony, and Director of Student Support Services Dr. Rachel Andler for Board approval of the AIU's Educational Services Agreement to utilize the McMurray campus for an emotional support placement effective July 1, 2024 through June 30, 2025.

Voice Vote – All Yes

1. The Superintendent and Director of Finance Brian Tony recommend Board approval to authorize budget transfers resulting from local independent audit reclassifications made subsequent to June 30, 2023, or other closing date. If any transfers are necessary after the fiscal year end, appropriate detail will be supplied to the Board for ratification.
2. The Superintendent and Director of Finance Brian Tony recommend Board approval to appoint the School Depository for the 2024-2025 school year as follows:
 - PNC Bank (Main Depository)
 - Pennsylvania Treasurer's INVEST Program (Investment Account)
 - Pennsylvania School District Liquid Asset Fund (Check Writing and Investment Account)
 - Citizens Bank (Construction Fund Account)
 - PLGIT (Construction Fund Account)
3. The Superintendent and Director of Finance Brian Tony recommend Board approval to renew the following insurance policies for 2024-2025 as proposed by CMRegent and UPMC through Arthur J. Gallagher Risk Management Services Inc.

| | <u>2022-23</u> | <u>2023-24</u> | <u>2024-25</u> |
|---|----------------|----------------|----------------|
| • Package, with Auto, plus Fraudulent Impersonations (CMRegent) | \$151,440 | \$176,777 | \$211,653 |
| • Umbrella (CMRegent-\$10,000,000 coverage) | \$ 20,856 | \$ 20,998 | \$ 23,108 |
| • Workers Compensation (UPMC) | \$120,684 | \$136,689 | \$149,103 |
| • School Leaders Errors/Omissions (CMRegent) | \$ 19,174 | \$ 19,537 | \$ 23,725 |
| • Cyber Liability (\$1,000,000 Coverage) | \$ | | |
| • (\$2,000,000 Coverage) | \$ 24,651 | \$ 24,651 | \$ 24,651 |

Sports and Student Accident Insurance – Bollinger Insurance Company, as follows:

| | | | |
|-------------------------------|-----------|-----------|-----------|
| • Athletic Plan AAA – Primary | \$ 18,648 | \$ 18,648 | \$ 18,648 |
|-------------------------------|-----------|-----------|-----------|

4. The Superintendent, Director of Technology Rob Warfield, and Director of Finance Brian Tony recommend Board approval of a revision to the annual payment for the Dell 1:1 Lease of 1,200 student laptops for the High School, 100 staff laptops Districtwide, and 30 all-in-one computers for the Middle School Computer Lab at an annual amount not to exceed \$270,752.80, for fifty-one (51) months with Dell Financial. The lease has been changed to non-tax exempt. The original motion was approved at the April 23, 2024 meeting. This is included in the proposed 2024-2025 budget.
5. The Superintendent, Director of Technology Rob Warfield, and Director of Finance Brian Tony recommend Board approval of a revision to the annual payment for the 70 new Dell Chromebooks for District staff (paraeducators) and ten (10) Dell Latitudes for maintenance and transportation staff at an annual amount not to exceed \$15,431.54 for fifty-three (53) months with Dell Financial, with a \$1.00 buyout at the end of the 53-month lease. The lease has been changed to non-tax exempt. The original motion was approved at the April 23, 2024 meeting. This is included in the proposed 2024-2025 budget.

6. The Superintendent and Assistant Superintendent Dr. Kristin Deichler recommend Board approval of the Concurrent Enrollment Agreement (pending review by the Solicitor) with La Roche University effective August 1, 2024 through June 30, 2025. There will be no cost to the District.
7. The Superintendent, Director of Finance Brian Tony, and Director of Student Support Services Dr. Rachel Andler recommend Board approval of a Standard Work Order from Crossroads Speech & Hearing, Inc., (as reviewed by the solicitor) to provide a second speech-language therapist for the District's Extended School Year (ESY) program that will operate for 5 weeks in the summer of 2024.
8. The Superintendent, Assistant Superintendent Dr. Kristin Deichler, Director of Finance Brian Tony, and Curriculum Director Cristine Wagner-Deitch recommend Board approval of a three year Client Agreement with Vector Solutions to provide an online professional development platform for teachers, paras and administrators, per solicitor approval of the agreement, effective July 1, 2024. This agreement locks in the cost for three years. *(information provided)*
9. **The Superintendent and Director of Student Support Services Dr. Rachel Andler recommend Board approval of the First Amendment to Agreement with Allegheny Clinic including the Chill Room Summer Program in substantially the same form as presented, as approved by the Superintendent and Solicitor. The Clinic will provide the Chill Project by AHN to the High School and Middle School, and will also provide school based behavioral health services to the four school buildings as outlined in the agreement, effective August 1, 2024 through July 31, 2025. *(information provided)***

Information – 2024 Homestead and Farmstead Exclusion Resolution 24-01, the final will be approved in June 2024.

III. PERSONNEL

At the Committee Meeting on May 21, 2024, the Board of School Directors acted on the following three items:

Gray seconded Welch on the recommendation of the Superintendent and Administrators for Board approval to hire the following Building Substitutes, at the rate of \$150.00 per day:

- Maria Rowe in the Elementary School, effective retroactive to May 8, 2024
- Julia Hornick in the Intermediate School, effective retroactive to May 20, 2024

And on the recommendation of the Superintendent and Intermediate School Principal Tom Kaminski for Board approval to hire Olivia Iagnemma as a Building Substitute teacher in the Intermediate School effective retroactive to May 8, 2024 through the end of the 2023-2024 school year, at the rate of \$150.00 per day.

Abstained - Iagnemma

And on the recommendation of the Superintendent and Elementary School Principal Tyler Geist for Board approval to hire Diana Maitland as the Elementary School Administrative Assistant at the rate of \$57,084, effective July 1, 2024. Effective July 17, 2024, Mrs. Maitland will become the Lead Administrative Assistant.

Voice Vote – All Yes

1. The Superintendent recommends Board approval for Susan Vasalani, Board Secretary effective July 1, 2024, to be appointed as the Board Secretary of Record effective June 1, 2024.
2. The Superintendent and Elementary School Principal Tyler Geist recommend Board approval of the leave of absence requests for the following teachers in the Elementary School:
 - Caroline Downey, Grade 2 teacher, effective on or around May 16, 2024
 - Tomee Jo Tracey, Learning Support Teacher, effective on or around September 8, 2024
3. The Superintendent and High School Principal Dr. Natasha Dirda recommend Board approval of the leave of absence request for Erin McCafferty, Special Education teacher in the High School, effective for the 2024-2025 school year.
4. The Superintendent and Administrators recommend Board approval to hire the following personnel for the Elementary and Intermediate School STEAM Camps (Board approved in March) at the EPR rate of \$45.00 per hour. The camps will be held from Monday, July 8, 2024, through Thursday, July 11, 2024:
 - ES and IS Camp Director – Shad Wachter
 - IS Camp Teachers – Shane Coyne, Claire Kucerovy, Mark Kuglar
 - ES Camp Teachers – Rebecca Colangelo, Anna Slattery, Jacqueline Yakish
 - ES Camp Nurse – Misty Menarcheck

Informational – no nurse is required for the IS Camp as a nurse will already be present in the building during the same time for the ESY camp.
5. The Superintendent and Administrators recommend Board approval of the following EPRs for the 2023-2024 school year:

| | |
|---|------------------|
| EPR Nurse – Prom (effective retroactive to May 10, 2024) | Misty Menarcheck |
| Extra-curricular Personal Care Paraeducator – Prom (effective retroactive to May 10, 2024) | Angela Vogel |
| EPR Nurse – Summer STEAM Camp | Misty Menarcheck |

6. The Superintendent and Assistant Superintendent Dr. Kristin Deichler recommend Board approval to hire Glenn Stewart for the Hybrid Online Summer Remediation Algebra I Course that will run from June 10, 2024, through July 18, 2024. Mr. Stewart will be paid for a total of 40 hours of instruction at the current EPR rate.
7. The Superintendent and Assistant Superintendent Dr. Kristin Deichler recommend Board approval to hire Glenn Stewart for the Hybrid Online Summer Remediation Geometry I Course that will run from June 10, 2024, through July 18, 2024. Mr. Stewart will be paid for a total of 40 hours of instruction at the current EPR rate.
8. The Superintendent and Facilities Director Steve Timmins recommend Board approval of the FMLA request of Raymond Potts, Custodian, retroactive to April 22, 2024.
9. The Superintendent and Director of Transportation Brandon Soubie recommend Board approval of the intermittent FMLA request of Cindy Potts, Bus Driver, retroactive to May 1, 2024.

10. The Superintendent and Director of Student Support Services Dr. Rachel Andler recommend Board approval for Traci Goforth, Intermediate School nurse and a student earning her Master's at Eastern University, to complete her clinical hours with Kara Miles, Elementary School nurse, effective for the first semester of the 2024-2025 school year. There is no cost to the District.

11. The Superintendent recommends Board approval of the following reappointments:

- (a) Brian Tony, as School Board Treasurer for the 2024-2025 school year at the stipend of \$1,500.00, prorated
- (b) Tucker Arensberg, P. C. as School District Solicitor, with Chris Voltz being lead attorney as per correspondence. The recommended fee structure for 2024-2025 is listed below:

| <u>Rates for 2023-2024</u> | | <u>Rates for 2024-2025</u> | |
|-----------------------------------|-------------------|-----------------------------------|-------------------|
| Partners | \$150.00 per hour | Partners | \$150.00 per hour |
| Associates | \$140.00 per hour | Associates | \$140.00 per hour |
| Paralegals | \$ 95.00 per hour | Paralegals | \$ 95.00 per hour |

The recommended monthly retainer for 2024-2025 is \$450.00, representing no change since 2018-2019.

12. The Superintendent, Athletic Director Mark Keener, and Head Boys Varsity Volleyball Coach Ron Kelly recommend Board approval to change the status of Ryan Miller from a Volunteer Assistant Coach to a paid Assistant Boys Volleyball Coach, effective for the 2023-2024 season.

13. The Superintendent, Athletic Director Mark Keener, and the spring head coaches recommend Board approval of the following compensations to be paid in June 2024:

Boys Baseball

| | | |
|-----------------|------------------|------------|
| Head Coach | Ken Morgan | \$8,390.00 |
| Assistant Coach | Marc Snider | \$1,200.00 |
| Assistant Coach | Craig Wiltrek | \$1,400.00 |
| Assistant Coach | Andrew Barney | \$2,530.00 |
| Assistant Coach | Jonathan Kletzli | \$2,400.00 |
| Assistant Coach | Jake Trainor | \$2,400.00 |
| Assistant Coach | Ben Murray | \$1,800.00 |
| Assistant Coach | Luke Paulson | \$1,500.00 |

Girls Softball

| | | |
|-----------------|------------------|------------|
| Head Coach | Olesia Stasko | \$8,390.00 |
| Assistant Coach | Courtney Blocher | \$3,300.00 |
| Assistant Coach | Judy Kirkpatrick | \$3,700.00 |
| Assistant Coach | Autumn Mozick | \$3,100.00 |
| Assistant Coach | Samantha Hartman | \$3,130.00 |

Spring Track

| | | |
|-----------------|-------------------|-------------|
| Head Coach | Scott Litwinovich | \$10,757.00 |
| Assistant Coach | Joe Winans | \$ 6,200.00 |
| Assistant Coach | Elizabeth Kline | \$ 5,000.00 |
| Assistant Coach | Robert Reynolds | \$ 3,176.00 |
| Assistant Coach | Wes Chappel | \$ 5,795.00 |

| | | |
|-------------------------------------|------------------|-------------|
| Head 7/8 th Grade Coach | William Finnerty | \$ 5,000.00 |
| Asst. 7/8 th Grade Coach | Matt Timcheck | \$ 2,524.00 |
| Asst. 7/8 th Grade Coach | Alexis Deyarmin | \$ 2,245.00 |
| Asst. 7/8 th Grade Coach | Sean McCrerey | \$ 2,000.00 |

Girls 7/8th Grade Volleyball

| | | |
|-----------------|-----------------|------------|
| Head Coach | Scott Sundgren | \$4,195.00 |
| Assistant Coach | Justine Yanosik | \$3,700.00 |
| Assistant Coach | Tara Savisky | \$1,800.00 |

Girls & Boys 7/8th Grade Swimming

| | | |
|-----------------|----------------|------------|
| Head Coach | Todd Clark | \$5,250.00 |
| Assistant Coach | Melanie Miller | \$2,600.00 |
| Assistant Coach | Gianna Boburka | \$2,820.00 |

Boys Tennis

| | | |
|-----------------|------------------|------------|
| Head Coach | Brian Garlick | \$4,825.00 |
| Assistant Coach | Victoria Chagnon | \$2,445.00 |

Boys Volleyball

| | | |
|-----------------|----------------|------------|
| Head Coach | Ron Kelly | \$8,390.00 |
| Assistant Coach | Adam Diodata | \$6,600.00 |
| Assistant Coach | Alex Verlinich | \$3,800.00 |
| Assistant Coach | Ryan Miller | \$2,830.00 |

Girls Lacrosse

| | | |
|-----------------|-----------------|------------|
| Head Coach | Michael Jordan | \$8,390.00 |
| Assistant Coach | Michael Young | \$5,010.00 |
| Assistant Coach | Mackenzie Shaak | \$4,110.00 |
| Assistant Coach | Breanna Martini | \$4,110.00 |

Boys Lacrosse

| | | |
|-----------------|------------------|------------|
| Head Coach | Shawn Leydig | \$8,390.00 |
| Assistant Coach | Jack Halley | \$5,900.00 |
| Assistant Coach | Granville Wagner | \$3,600.00 |
| Assistant Coach | John Dunn | \$1,865.00 |
| Assistant Coach | Dan Senisi | \$1,865.00 |

Cheerleading

Competitive Cheerleading

Maggie Conoscuito Should receive the last half of her pay in June 2024, which is \$1,512.50 (half of \$3,025.00). The other half was paid in December 2023.

Elizabeth Frambes Should receive the last half of her pay in June 2024 which is \$1,100.00 (half of \$2,200.00). The other half was paid in December 2023.

Amanda Moon Should receive the last half of her pay in June 2024, which is \$500.00 (half of \$1,000.00). The other half was paid in December 2023.

Team Cheerleading

Maggie Conosciuto

Should receive the last half of her pay in June 2024 (Head Coach), which is \$3,387.50 (half of \$6,775.00). The other half was paid in December 2023.

Chris Stilley

Should receive the last half of her pay in June 2024, which is \$750.00 (half of \$1,500.00). The other half was paid in December 2023.

Elizabeth Frambes

Should receive the last half of her pay in June 2024, which is \$500.00 (half of \$1,000.00). The other half was paid in December 2023.

Amanda Moon

Should receive the last half of her pay in June 2024, which is \$1,850.00 (half of \$3,700.00). The other half was paid in December 2023.

Laura Nagel

Should receive the last half of her pay in June 2024, which is \$1,250.00 (half of \$2,500.00). The other half was paid in December 2023.

Stephanie Harris

Should receive the last half of her pay in June 2024, which is \$1,250.00 (half of \$2,500.00). The other half was paid in December 2023.

14. The Superintendent and Athletic Director Mark Keener recommend Board approval for Assistant Athletic Director Matt Bacco to receive the last half of his pay in June 2024, at the compensation amount of \$2,652.50 (half portion of \$5,305.00) for the 2023-2024 school year. The other portion was paid in December 2023.
15. The Superintendent and Athletic Director Mark Keener recommend Board approval for Assistant Athletic Director Olesia Stasko to receive the last half of her pay in June 2024, at the compensation amount of \$2,652.50 (half portion of \$5,305.00) for the 2023-2024 school year. The other portion was paid in December 2023.

New Motions from the May 28, 2024 Executive agenda.

1. The Superintendent, Assistant Superintendent, and High School Principal recommend Board approval to hire the High School Assistant Principal, effective date to be determined.
2. The Superintendent and Intermediate School Principal recommend Board approval to hire an Administrative Assistant with lead administrative duties in the Intermediate School, School (pending reference checks and receipt of required documents) effective date to be determined. They will be eligible for an increase effective for the 2025-2026 school year.
3. The Superintendent, High School Principal, and Director of Student Support Services recommend Board approval of the leave of absence request for a special education teacher at the high school, effective on or around September 9, 2024.
4. The Superintendent and Administrators recommend Board approval of the following EPRs for the 2023-2024 school year:

| |
|--|
| MS Student Government (effective retroactive to December 8, 2023) |
| MS SAP Co-Coordinator (effective retroactive to December 8, 2023) |
| ESY - Personal Care Paraeducator |
| ESY - Substitute Personal Care Paraeducator |
| MS 6th Grade Camping Trip - Personal Care Paraeducator |

*MS Student Government and SAP Co-Coordinator have been paid as of December 2023.

IV. EDUCATION

1. The Superintendent and High School Principals recommend Board approval to permit James Hausman and an additional chaperone TBD to accompany 4 students to participate in the 2024 Technology Student Association (TSA) National Conference being held in Orlando, Florida from Tuesday, June 25, 2024, through Sunday, June 30, 2024. There will be no cost to the district. *(information provided)*
2. The Superintendent, Assistant Superintendent Dr. Kristin Deichler, and Middle School Principal Dr. Erin Crimone recommend Board approval of the proposed course title changes for the Middle School Program of Studies effective for the 2024-2025 school year:
 - Previous Course Title: Industrial Arts 6, New Course Title: Technology Education 6
 - Previous Course Title: Industrial Arts 7, New Course Title: Technology Education 7
 - Previous Course Title: Industrial Arts 8, New Course Title: Technology Education 8
3. The Superintendent and Middle School Principal Dr. Erin Crimone recommend Board approval to hold a Summer Strings Camp for Middle School students in the summer of 2024. The camp will be held from Monday, July 29, 2024, through Thursday, August 1, 2024. The registration fee of \$100 per child will cover the cost of all staffing and programming.

V. TRANSPORTATION

1. The Superintendent, Director of Finance Brian Tony, and Director of Transportation Brandon Soubie recommend Board approval of Three Rivers Limousine Service, Inc. as an approved contractor to transport South Fayette students, effective June 1, 2024. The costs are included in the 2023-2024 budget and the 2024-2025 budget.

VI. ATHLETICS

1. There are no items to discuss.

VII. CONSTRUCTION

1. There are no items to discuss.

VIII. MISCELLANEOUS

1. There are no items to discuss.

SUSPENSION OF BUSINESS TO HEAR FROM RESIDENTS AND/OR TAXPAYERS

The Board will hear comments from residents and/or taxpayers. The time limit of comments will not exceed three (3) minutes. The Board will not respond to questions during this session, but will only hear public comment. (As per revised "Policy 006 – "Meetings" adopted April 26, 2022)

Solicitor's Report

Board Comments

BOARD COMMITTEE REPORTS

| | |
|---|---------------------------|
| A. Executive Committee Report | President Iagnemma |
| B. South Fayette Foundation | Jennifer Iriti |
| C. PSBA/Legislative Committee Report | Prajakta Patankar |
| D. Parkway West | Tom Iagnemma |
| E. SHASDA | Joe Welch |

Suspend

An Executive Session may be held to discuss personnel, legal, and/or security issues.